

Online Registration System Procedures for Renewing Membership Online

MCC launched the Online Registration System (ORS) in April 2019. ORS allows members to renew and pay for their membership online using their credit card or PayPal account, at their convenience from the comfort of their home, the cottage, the ski hill, the beach – anywhere, anytime! No more waiting in line ups!

ORS also makes life much easier for our volunteers who process the membership renewals, simplifies the accounting process and eliminates the need for handling cash and cheques.

To ensure the protection and safety of our valued membership volunteers, renewals can only be accepted online via ORS at the Club website www.mississaugacameraclub.ca under the Club Info Tab/Memberships Renewals.

Members who are unwilling to renew through ORS and PayPal are encouraged to ask a friend in the Club to renew on their behalf.

Membership Fees

Membership fees for the 2025-26 season remain unchanged from last season.

Membership fees will also give members unlimited access to all Special Interest Groups (SIGs) with registration for each SIG required. Membership fees for the upcoming season will be as follows:

- Individuals \$75
- Couples living at the same address \$130
- Students \$20
- Honorary Members (members with 25 + years participation in the Club) \$0
- Spouse of Honorary Member \$65

Other Fees

- Special Interest Groups (SIGs) unlimited access to all SIGs included in membership fees (registration required)
- Workshops Members \$15
- Workshops Guests \$20
- Meeting Guests \$10

Couples Memberships

Either member of the couple may log in and fill out the membership renewal form, but each member of the couple must individually fill out the Volunteers Needed, Sharing of Information, Terms and Conditions of Membership and Personal Responsibility for Liability. Either member of the couple can pay for both members in the payment section.

Honorary Memberships

The Club requires that all Honorary Members fill out a membership renewal form through the Online Renewal System (ORS) on the website www.mississaugacameraclub.ca under the Club Info Tab/Memberships Renewals even though they are not required to pay a membership fee.

Spouse of Honorary Member

Spouses of honorary members must also fill out a separate individual renewal form through ORS.

Accessing the Online Registration System

To access the Online Registration System, simply go to the website at https://www.mississaugacameraclub.ca and click on the Log In tab at the top right hand side.



You will then be taken to the **Members Portal Login** page where you will use your username – your username (the three initials found next to your name on your membership card) and password to login.



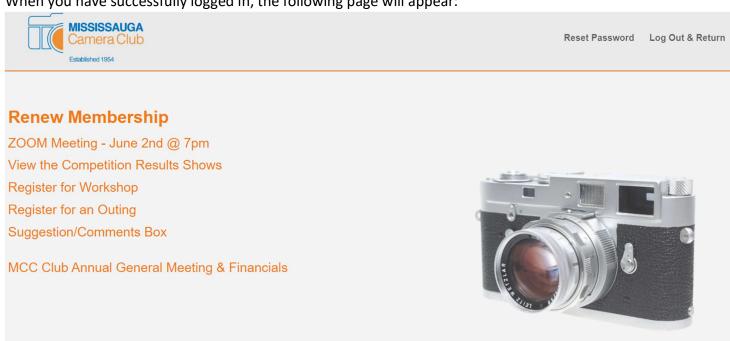
Membership Username

If your membership username is not pre-filled, it can be found on your membership card next to your name. Your username was assigned to you when you joined the club and is usually, but not always, your three initials. If you do not have your membership card, you can email mailto:membership@mississaugacameraclub.ca for this information.

Password

If you have not previously entered the Log in portal on the MCC website, and have not previously created a password, your password will be the same as your username and must be entered ALL IN CAPS. If you have previously created a password, but do not remember it, email mailto:Reset@MississaugaCameraClub.ca to be given instructions on how to reset your password.

When you have successfully logged in, the following page will appear:



Click on the **Renew Membership** selection highlighted in the picture above. **Membership Renewal Form**

You will then be taken to the appropriate **2025-26 Membership Renewal Form**. The form that pops up will be based on your type of membership in the previous year, i.e. single, couples, student, honorary, spouse of honorary member.

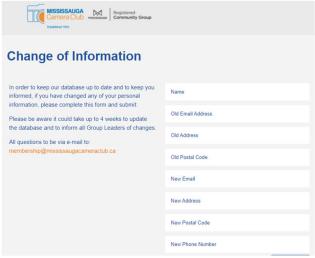
If you wish to change your type of membership from individual to a couples membership or vice versa, please email your request to change your type of membership to mailto:membership@mississaugacameraclub.ca.

All sections with a * are mandatory and must be completed for successful submission.

Basic Information

Your first and last name and your email address will be pre-filled with your current information from the club's database. You must also fill in your phone number.

<u>PLEASE NOTE</u>: If any of this prefilled information and/or your address or phone number has changed in the last year, please make the relevant corrections in the Comments/Change Contact Information box below. <u>You must also fill out the Change of Information Request Form available on the website at www.mississaugacameraclub.ca</u> under the Club Info/Membership/ Change of Information Form tab and follow the instructions on the form.



Single Membership

Name*		
Kevin	White	Single
First	Last	Membership
Phone*		
Membership Single		
Single		
Email (for sending Receipt notification)*		
reallycoolguy@gmail.com		
Volunteers Needed * The Club is run by volunteers. Help, learn and have fun! Please	indicate your grees of interest:	
	marate your areas of merest.	
ADMINISTRATION GROUP / Financial COMMUNICATIONS GROUP		
Facebook content management		
Snapshot		
Website/IT Support/Content		
COMPETITIONS GROUP		
Competitions software administration/Statistics		
Competitions results presentation preparation		
MEMBERSHIP SERVICES GROUP		
On-line Registration and Payments Systems support		
Outings		
Social/Refreshments/Banquet		
Special Interest Groups - specify in "comments"		
Workshops		
PROGRAM GROUP		
Audio/Visual Technical Setup - for in-person meetings		
Program Brochure Preparation		
Program Development and Speaker Selection		
OTHER - please describe in "comments" (below)		
Comments / change contact information		
0 of 255 max characters		

The sharing of information*

The Executive and Team Leaders of the Mississauga Camera Club (MCC) have permission to use my email address to communicate with me on MCC matters.

Yes

o No

The sharing of images on Facebook*

The MCC has my permission to display any images that I submit as part of any competition or other MCC activity on the MCC Facebook page.

® Yes

o No

The sharing of images on club website*

The MCC has my permission to display any images that I submit as part of any competition or other MCC activity on the club's website www.mississaugacameraclub.ca

Yes

o No

Terms and Conditions of Membership*

I agree to abide by the terms and conditions of membership as outlined in thethe MCC Articles of Incorporation, Bylaws and Policies at https://mississaugacameraclub.ca/mcc/club-information/governance.

o I agree to abide by the terms and conditions of membership

Personal Responsibility for Liability*

Please be advised that participation in the Mississauga Camera Club and all club activity is strictly voluntary; and, as a participant, you agree to assume all risk of personal injury or damage to personal property while taking part in these activities or any activities organized by persons acting on behalf of the Mississauga Camera Club. Legally this statement implies that as a participant, you, your heirs, next of kin, executors, administrators and successors, waive any and all claims you may have now and in the future against the Mississauga Camera Club and release from all liability its executive, directors, volunteers, agents and representatives (collectively its "staff"), for any personal injury, including death, property damages, all expenses, including medical expenses, or loss sustained as a result of your participation in club activities, due to any cause whatsoever, including, without limitation, negligence, or duties of the "staff". By clicking the box / signing below, you acknowledge and accept personal responsibility for liability as noted in this waiver.

o I agree to accept personal responsibility for liability

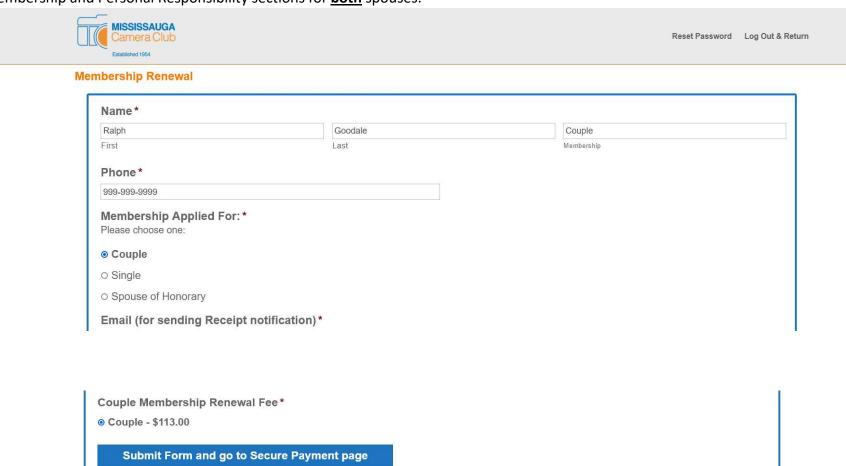
Single Membership Renewal Fee*

Single - \$65

Submit Form and go to Secure Payment page

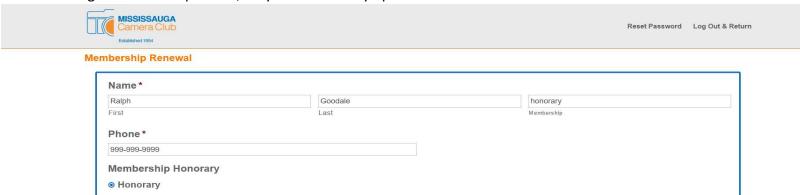
Couples Membership

Looks like Single Membership above, only with option to select membership type below and you need to complete the Volunteers Needed, Sharing of Information, Sharing of Images on Facebook, Sharing of Images on Club Website, Terms of Condition of Membership and Personal Responsibility sections for **both** spouses.



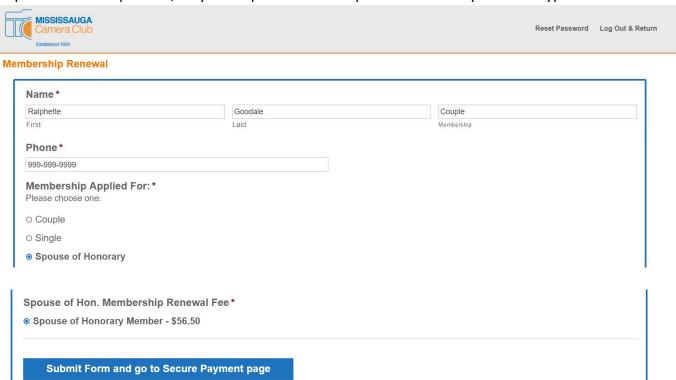
Honorary Membership

Looks like Single Membership above, only with Honorary option selected.



Spouse of Honorary Member

Looks like Couples Membership above, only with option to select Spouse of Honorary Member type below



Volunteers Needed – All Membership Types

All activities in the club are organized and managed by your fellow members who volunteer their time so that all members can enjoy the many meetings, workshops, outings and Special Interest Groups on offer. Volunteering is an excellent way to meet and get to know other members and learn from them and have fun at the same time. Please indicate your area(s) of interest.

Volunteering to help out for at least one Club activity is mandatory. Submission of your membership renewal form will not be successful if you do not tick at least one box which may include other with description in the Comments Box. Volunteering does not necessarily involve a large time commitment if all members make some contribution based on their personal circumstances.

Volunteers Needed*
The Club is run by volunteers. Help, learn and have fun! Please indicate your areas of interest:
ADMINISTRATION GROUP / Financial
COMMUNICATIONS GROUP
Facebook content management
Snapshot
Website/IT Support/Content
COMPETITIONS GROUP
Competitions software administration/Statistics
Competitions results presentation preparation
MEMBERSHIP SERVICES GROUP
On-line Registration and Payments Systems support
Outings
Social/Refreshments/Banquet
Special Interest Groups - specify in "comments"
Workshops
PROGRAM GROUP
Audio/Visual Technical Setup - for in-person meetings
Program Brochure Preparation
Program Development and Speaker Selection
OTHER - please describe in "comments" (below)

Sharing of Information – All Membership Types

The next section of the form deals with the Sharing of Information. There are three areas where MCC seeks your permission to share information and images. You must click either yes or no for each area.

ı	The sharing of information *
ı	The Executive and Team Leaders of the Mississauga Camera Club (MCC) have permission to use my email address to communicate with me on MCC matters.
	○ No
ı	The sharing of images on Facebook*
ı	The MCC has my permission to display any images that I submit as part of any competition or other MCC activity on the MCC Facebook page.
ı	○ No
ı	The sharing of images on club website *
ı	The MCC has my permission to display any images that I submit as part of any competition or other MCC activity on the club's website www.mississaugacameraclub.ca
	Yes
ı	○ No
ı	

Terms and Conditions of Membership – All Membership Types

The next section of the form requires you to agree to abide by the terms and conditions of membership as outlined in the constitution and bylaws of the Mississauga Camera Club. Your renewal cannot be processed without this agreement.

Terms and Conditions of Membership*

I agree to abide by the terms and conditions of membership as outlined in thethe MCC Articles of Incorporation, Bylaws and Policies at https://mississaugacameraclub.ca/mcc/club-information/governance.

I agree to abide by the terms and conditions of membership

<u>Personal Responsibility for Liability – All Membership Types</u>

The next section is a mandatory waiver requiring you to agree to not hold the club liable for any personal injuries or damages. Again your renewal cannot be processed without this agreement.

·
Personal Responsibility for Liability*
Please be advised that participation in the Mississauga Camera Club and all club activity is strictly voluntary; and, as a participant, you agree to assume all risk of personal injury or damage to personal property while taking part in these activities or any activities organized by persons acting on behalf of the Mississauga Camera Club. Legally this statement implies that as a participant, you, your heirs, next of kin, executors, administrators and successors, waive any and all claims you may have now and in the future against the Mississauga Camera Club and release from all liability its executive, directors, volunteers, agents and representatives (collectively its "staff"), for any personal injury, including death, property damages, all expenses, including medical expenses, or loss sustained as a result of your participation in club activities, due to any cause whatsoever, including, without limitation, negligence, or duties of the "staff". By clicking the box / signing below, you acknowledge and accept personal responsibility for liability as noted in this waiver.
O I agree to accept personal responsibility for liability

Membership Fee

The **Membership Fee** section of the form will be prefilled/ticked based on the type of renewal form, individual, couple, student or honorary or spouse of honorary member.

Single Membership

Single Membership Renewal Fee*

• Single - \$65

Submit Form and go to Secure Payment page

Couples Membership

Either member of the couple may pay for both members.

Couple Membership Renewal Fee*

© Couple - \$113.00

Submit Form and go to Secure Payment page

Honorary Membership

Although Honorary members do not have to pay a membership fee, they must click on the Submit Form and go to Secure Payment page link in the blue box.

O I agree to accept personal responsibility for liability

Submit Form and go to Secure Payment page

Spouse of an Honorary Member

Spouse of Hon. Membership Renewal Fee *

• Spouse of Honorary Member - \$56.50

Submit Form and go to Secure Payment page

Payment Selection

After submitting your completed membership renewal form you will be taken to the PayPal site.

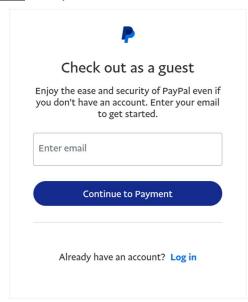
PayPal charges \$0.30 per transaction plus 2.9% of the transaction amount. This amounts to \$2.48 for an individual membership and \$4.07 for a Couples renewal. The fees are being covered by MCC this season.

If you do not wish to use a PayPal account to pay for your renewal, there is an option at the bottom of the screen to pay with a credit or Visa debit card.

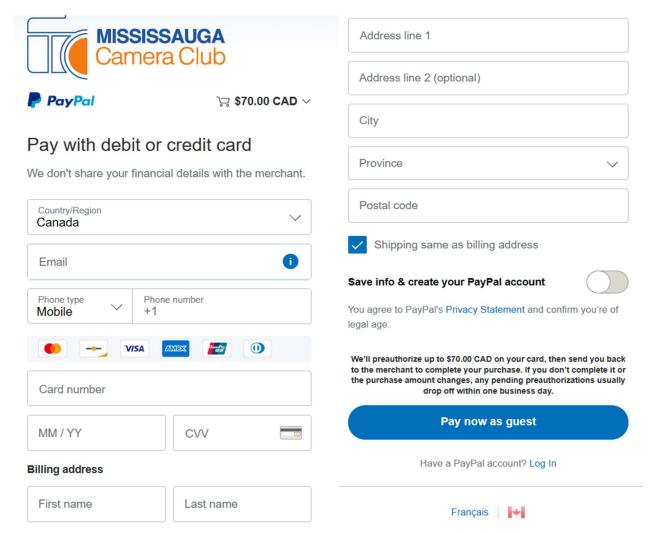
If you already have a PayPal account and wish to use it to pay your membership fees, you will be asked to login to your existing account.

If you do not have a PayPal account and wish to set one up, you will be taken through that process.

If you wish to pay without using a PayPal account, please use the following process. First click on **Pay with credit or Visa Debit card**, and you will be taken to the following page:



Enter your email and click on **Continue to Payment**.



Complete the form. Make sure you turn off the Save info & create your Paypal account option. Then simply click on Pay now as guest.

You will receive an online receipt and another will be sent to the email address you included in the registration payment.

If you have questions specific to the filling out of the online membership renewal form, or if you require a refund, please contact mailto:ors@mississaugacameraclub.ca.